

GENERAL INFORMATION

"Forum for Economic Cooperation between Viet Nam and Middle East and North Africa Partners"

The Middle East and North Africa (MENA) is an area of great importance to Viet Nam. Its political and economic ties with the region have been ceaselessly strengthened in recent years. With a view to further promoting economic cooperation with the region to meet the potential and expectation of both sides, the Government of Viet Nam plans to organize the "Forum for Economic Cooperation between Viet Nam and Middle East and North Africa Partners" on 4-5 November 2013 in Ha Noi with the tentative details as follows:

1. Purpose:

- Creating an opportunity for government policy makers and business leaders to discuss concrete measures to enhance economic cooperation between Vietnam and the region;
- Promoting mutual understanding between Viet Nam and participating MENA countries;
- Creating business opportunities for Vietnamese and MENA businesses in trade, investment, energy, labor, agriculture cooperation, ect.

2. Time and venue: 04-05 November, 2013 at Grand Plaza Hotel, Ha Noi.

3. Participants:

- **The Vietnamese side:** Prime Minister Nguyen Tan Dung; Government Ministers; city and provincial leaders and business leaders.
- **Invited guests:** Ministers/Senior Representatives of MENA Governments, regional organizations, Chambers of Commerce, investment funds, economic groups and MENA business leaders.

4. Forum agenda:

- Please see the tentative programme attached herewith.
- On the site of the Forum, each participating country will be allocated a suitable space for national exhibition upon request. Spaces will also be offered for businesses free of charge.

5. Language: English and Vietnamese (Arabic interpreters can be provided upon request).

6. Protocol and logistics:

- The Government of Viet Nam will cover accommodation cost at Grand Plaza Ha noi Hotel and domestic travel costs for Head of Official Delegation plus one delegate from each country;
- Visa fees for all delegates will be waived. Delegates from countries that do not have a Vietnamese embassy can collect entry visas upon arrival at Vietnamese airports;
- Delegations are expected to make their own flight bookings and cover their own international travel expenses./.